

19th March 2024

Dear Parents and Carers,

Being properly equipped for school ensures that children have the best start to each of their lessons. This year we have set up a Swap Shop for pupils who find they may be without the correct equipment for the day. During form time, pupils are able to visit the Swap Shop and exchange an item such as house keys or a mobile phone for the item(s) that they are missing. The swapped item is then securely stored until they return the borrowed item at the end of the school day. It has proven to be very successful and means that pupils are ready to learn and we as a school are not spending lots of money on stationery that isn't returned.

After Easter, we will continue to offer the opportunity for pupils to visit the Swap Shop. However, if students don't take this opportunity and then arrive to lessons without the correct equipment or uniform, they will receive a behaviour point.

We hope that our families will continue to provide equipment for pupils as it is vital for a positive start to any lesson. The basics required are as follows:

- Pencil
- Pen (biros in KS3 only)
- Ruler
- Rubber

Being well-equipped is part of learning to be independent and well prepared, so we appreciate your support to help us enable students to reach this point.

Yours sincerely



Chloe Shelley
Assistant Headteacher
Designated Safeguarding Lead

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